



GEHU/033/Acad./13/N.O/2023/36

October 18, 2023

**NOTICE**

**SUBJECT: FEE DEPOSIT FOR EVEN SEMESTER ( II, IV, VI, VIII & X) 2023-24**

The following schedule is notified for submission of Academic Fee and other dues for Even Semester (II, IV, VI, VIII & X).

(i)	II, IV, VI, VIII & X Semester	The last date for depositing the fee	November 30, 2023
(ii)	The late fee shall be applicable after the due date		

**FEES MAY BE DEPOSITED THROUGH DIFFERENT OPTIONS WHICH ARE GIVEN BELOW:**

**OPTION 1: (1<sup>ST</sup> PREFERENCE)-ONLINE FEE DEPOSIT THROUGH ERP**

- a1: Students should check their dues from ERP (through URL [www.student.gehu.ac.in](http://www.student.gehu.ac.in)). Student can use their login credential for accessing it.
- a2: Student will click in the "Fee Submission" button to pay the due fee.
- a3: It will open PAYMENT GATEWAY to facilitate the payment of fees using credit/debit cards, UPI etc.
- a4: Payment advice will be generated indicating that payment made is successful.
- a5: FEE RECEIPT will be generated by ERP System within 24 Hours.

**OPTION 2: (2<sup>ND</sup> PREFERENCE) OTHER METHODS OF FEE PAYMENT-(Credit/Debit Card)**

- b1: Fee dues can be paid through swipe machines using credit/debit card at fee counters on University Campuses.
- b2: Once payment is successful, FEE RECEIPT will be generated immediately.

**OPTION 3: (3<sup>RD</sup> PREFERENCE): PAYMENT THROUGH OTHER ONLINE (RTGS/NEFT/IMPS/UPI) MODES**

**c1: Account details. of GEHU for FEE payment:**

**NEFT Details**

Beneficiary Name: GEHU UNIT OF GEES  
Bank Name: HDFC BANK LTD  
Branch Account Number: GRAERAHILUNIV  
IFCS Code: HDFC0004989

c2: QR Code can be obtained through ERP or fee counter, if required.

c3: Once successful payment is made, transaction details like UTR number, transaction no./UPI number, date of transaction, and transaction amount are required to be submitted physically or via e-mail ([feecell@gehu.ac.in](mailto:feecell@gehu.ac.in)) to the accounts office for verification of payment and FEE RECEIPT generation.

c4: This process of final fee receipt generation and updating on ERP will take up to 7 days.

#### OPTION 4: (LAST PREFERENCE) OFFLINE PAYMENT METHOD

- d1: Students also have an option to pay in offline mode through cheque/Demand Draft. This process takes about 2 weeks' time. It is advised to students who are opting for this method that they should submit their cheque/Demand Draft in advance (at least 2 weeks) prior to the final due date to avoid penalties and non-registration in the said semester.
- d2: Students can check their due fee from ERP after logging in [www.student.gehu.ac.in](http://www.student.gehu.ac.in) or from Fee Counter on Campus.
- d3: Cheque/DD will be made in favour of **Graphic Era Hill University** and with the required amount.
- d4: Students will be required to deposit this cheque in the fee cell or any HDFC branch with challan which is available at ERP login.
- d5: The date of realization/clearance of cheque will be counted as date of fee payment. If it is beyond the due date, penalty will be levied.
- d6: The verification of successful payment and fee generation usually takes about 2 weeks.

**Education Loan Cases:** Students whose fee dues are paid through education loan, they are required to intimate the fee cell before 15<sup>th</sup> November 2023.

  
Registrar  
18/10

Copy to :

PRO to Hon'ble Chancellor for his kind information

1. Hon'ble Vice Chancellor for his kind information
2. Pro Vice Chancellor
3. Director GEHU Haldwani Campus
4. Deputy Director GEHU Bhimtal Campus
5. Finance Officer
6. Controller of Examinations
7. Deans/Directors SAP/SOP/All HODs GEHU Dehradun/Bhimtal/Haldwani Campuses
8. Fee Cell
9. ERP Cell -For records
10. Web Administrator for uploading on the University website
11. All Notice Boards/Concerned File